Tender No. 01/2025

THE UNIVERSITY OF CHAKWAL

TENDER DOCUMENT

For

HIRING OF SECURITY SERVICES

Deputy Director (P&S)
Directorate of Purchase and Store
Ph. No.: 0543-552511
Email: dd.procurement@uoc.edu.pk

DEPUTY DIRECTOR (P&S
University of Chakwal

THE UNIVERSITY OF CHAKWAL

Directorate of Purchase and Store
Main Campus, Talagang Road, Chakwal

Tender Notice

Sealed tenders/ bids are invited from the registered firms / companies / corporations / bidders for following Tender on the basis of **Single Stage (Two Envelope Procedure)** in terms of Rule No. **38 2(a)** of the Punjab Procurement Rules 2014 (PPRA Rules 2014).

Tender No.	Tender Name	Budgetary Amount	Bid Security	QTY	Closing Time and Date	Opening Time and Date
01/2025	**HIRING OF SECURITY SERVICES**	21.5 Million	**1,075,000 /-**	Detail in Tender Document	October 08, 2025 till 11:00 AM	October 08, 2025 at 11:30 AM

- Tender Document will be immediately available after publishing of this Tender Notice under Rule No. 25(1).
- Tender/Bid Document can available on www.uoc.edu.pk or www.eproc.punjab.gov.pk or e-PADS (e-Pak Acquisition & Disposal System) https://punjab.eprocure.gov.pk free of cost.
- The Bid Security which is equal to 5% of Budgeted Cost, in the form of "CDR / Bank Draft / Pay Order" in favor of "Treasurer, University of Chakwal" shall be provided by the bidders before the closing time. A scanned copy of the Bid Security must be uploaded in PDF format without which the offer shall be rejected being non-responsive.
- Bids without supporting documents, undertaking, valid documentary evidence, and bids not conforming to terms and conditions given in the Tender Document will be liable for rejection.
- Bids should be submitted thorough e-PADS (e-Pak Acquisition & Disposal System), and the same should be opened online as per mentioned schedule in the presence of Bidders or their representatives. Late bid shall not be accepted by the online system. Bidders shall also submit hard copy of the original bid security in the Directorate of Purchase and Store, University of Chakwal before opining the technical bids.
- The University reserves the right to modify/ withdraw/ cancel the bids/ tender at any time prior to award of Contract, without assigning any reason or any obligation to inform the Tenderer of the grounds for the Purchaser's action and without thereby incurring any liability to the Tenderer and the decision of the Purchaser shall be final.
- For obtaining any further information or clarifications, please contact below:

DEPUTY DIRECTOR (P&S)
Tel: 0543-552511
Email: dd.procurement@uoc.edu.pk

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Bid Data Sheet (Information for the Bidders)

1	Procuring Agency	The University of Chakwal
2	Tender Number	01/2025
3	Name of Tender	Hiring of Security Services
4	Tender Document available place	Directorate of Purchase and Store The University of Chakwal (Main Campus), Main Talagang Road, Chakwal.
5	Cost of Tender Document	**Download Free of Cost from** www.uoc.edu.pk or www.eproc.punjab.gov.pk or e-PADS (e-Pak Acquisition & Disposal System) https://punjab.eprocure.gov.pk
6	Bid Security	Amount mentioned in the Tender Document in shape of Bank Guarantee / CDR / Pay Order / Bank Draft etc. in favor of "Treasurer, University of Chakwal"
7	Performance Guarantee	10% of Contract Value.
8	Tender Addressed to	Directorate of Purchase and Store, The University of Chakwal.
9	Contact Number	Ph. 0543-552511
10	Due date, time and place of submission of Tender Document	**08-10-2025 till 11:00 AM** Directorate of Purchase and Store The University of Chakwal (Main Campus), Main Talagang Road, Chakwal.
11	Date, time and place of Technical Bid Opening	**08-10-2025 at 11:30 AM** Directorate of Purchase and Store The University of Chakwal (Main Campus), Main Talagang Road, Chakwal.
12	Date, time and place of the Financial Proposals	Shall be intimated subsequently to Technically Qualified firms/companies/corporations/bidders
13	During of Services/Period	One year from the date of issuance of Work Order.

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1. **Definitions**

1.1 "Purchaser" means the procuring agency i.e. University of Chakwal.

1.2 "UoC" means University of Chakwal.

1.3 "Bidder(s)/Tenderer(s)" means the Firm(s)/Companies/Corporation(s)/Service Provider(s) that may provide or provides the Goods and related services to any of the public sector organization under the contract and have registered for the relevant business thereof.

1.4 "Contract" means the agreement entered into between the Purchaser and the Contractor, in form of Supply Order or as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.

1.5 "Contractor/The Successful Bidder" means the person whose Tender has been accepted and awarded letter of Acceptance followed by the Supply Order or Contract by the Purchaser.

1.6 "Contract Value" means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract which is properly apportion-able to the Goods or Services in question.

1.7 "Goods" means equipment, machinery, and/or other materials which the Contractor is required to supply to the Purchaser under the Contract.

1.8 "Services" means installation, configuration, deployment, commissioning, testing, training, support, after sale service, etc. of Goods and other such obligations which the Contractor is required to provide to the Purchaser under the Contract.

1.9 "PPRA" means Punjab Procurement Regulatory Authority.

2. **Terms and Conditions**

2.1 Please read the Terms & Conditions carefully before filling up the document. The terms and conditions of the Tender invited for the agreement of Hiring of Security Services at University of Chakwal are as follows:

2.2 Bid Security of Rs. **1,075,000/-** which is 5% of total estimated cost will be deposited through bank drafts, from the parties along-with the application.

2.3 Tenders received without the prescribed Bid Security shall be rejected.

2.4 Bid Security of the successful bidder shall be liable to be forfeited if the contractor does not fulfill any of the following conditions:

2.5 An agreement is not signed in the prescribed form within ten days of the allotment;

2.6 The Contractor does not commence Hiring Security Services within One month after issuance of work order

2.7 The contract will be awarded for one year from the issuance of work order. Afterwards the contract may be extended in the light of PPRA Rules 2014.

2.8 All pages of the Tender Document must be signed by the authorized signatory and sealed with the stamp of the bidding firms/companies/corporations/bidders as token of having accepted all the Terms and Conditions of this Tender.

2.9 The UoC reserves the right to reject tender in any stage without assigning any reason.

2.10 The UoC reserves the right to change any condition of the tender before opening of the Bids.

2.11 The successful bidder will have to enter into an agreement with the UoC before taking charge of the commencement of work.

2.12 A Performance Guarantee must be furnished by the Firms/Companies/Corporations/ Service Providers in the shape of either a Bank guarantee or CDR upon signing of Contract, which shall be 10% of the total value of the Contract amount calculated till one year or extended period (if any).

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Performance Guarantee will be released after completion of warranty period of one year from the date of provision of the services or it will be dealt case to case basis as per PPRA Rules 2014.

2.13 Bid Security of the unsuccessful bidders will be returned, without interest, soon after award of the Contract.

2.14 If the Contract is terminated by the Contractor without giving stipulated period of notice (i.e. three months) or fails to observe the terms & conditions of the Tender, the Security Deposit will be forfeited without prejudice to the UOC Management's right to proceed against the contractor for any additional damages that the UOC suffers as a result of the breach of the aforesaid terms and conditions. Rates should be quoted in Pak Rupees.

2.15 The bidder shall submit e-bids (separate technical and financial) as per requirement of the e-procurement of system (e-PADS) www.eprocure.gov.pk

2.16 Single Stage Two Envelops Procedure will be followed, the e-bids shall compromise two e-bids submitted simultaneously, one called the Technical e-Proposal and the other Financial e-Proposal. Bidders shall also submit the hard copy of original bid security and affidavit in the Directorate of Purchase and Store, University of Chakwal before opening of Bids.

2.17 The estimated amount of this tender is for one year. Services will be started form the contract award and contract is extendable on the satisfactory performance as per PPRA Rules after expiry one year but extension is subject to discretion of the UoC under PPRA Rules 2014.

2.18 The UoC will open all Bids online through e-PADS, in public, in the presence of Bidders' or their representatives who choose to attend, and other parties with a legitimate interest in the Bid proceedings at the place, on the date and at the time, specified in the documents. All information's will be followed as mentioned in e-PADs.

2.19 Tender will be opened by the Evaluation Committee in the presence of the bidders or representatives of the firms/companies/corporations/bidders on the given date, time, and place.

2.20 The tender received after the deadline date and time will not be entertained inany case.

2.21 The tender will be evaluated in the light of PPRA rules 2014 (amended up to date) of Govt. of the Punjab.

2.22 Partial bidding in tender is not allowed.

2.23 Rates must be inclusive of all taxes levied by the Federal or provincial government.

3. Statutory Obligations of The Tenderer (Contractor)

3.1 The UoC can impose any condition(s) at any time which it deems proper.

3.2 The Contractor shall be responsible for engaging adequate number of trained/semi trained manpower required for providing services.

3.3 The employees of the Contractor should possess good health and should be free from any diseases, especially contagious and frequently recurring diseases.

3.4 The Contractor, prior to the commencement of the operation of contract, make available the particulars of all the employees who will be deployed for Security Services. Such particulars, inter alia, should include ***age/date of birth, permanent address, police verification report and profile of the health status*** of the employees.

3.5 The Contractor shall be responsible for timely payment of wages to his workers as per minimum wages as per rates notified by ***Minimum Wages Board, Government of Punjab*** and fulfill all other statutory obligations and submit undertaking on stamp paper. The Bidders must adhere to the minimum wage rate notified and all applicable taxes (imposed by FBR/PRA/any other government organization) while preparing financial bid.

3.6 The Contractor shall ensure proper discipline among his workers and further ensure that

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they do not indulge in any unlawful activity.

3.7 Employment of child is strictly prohibited under the law. Therefore, the Contractor will not employ any child.

3.8 In the event of violation of any contractual or statutory obligations by the Contractor, he/she shall be responsible and liable for the same. Further, in the event of any action, claim, damages, suit initiated against the UoC by any individual, agency or government authority due to acts of the Contractor, the Contractor shall be liable to make good/compensate such claims or damages to the UoC. As a result of the acts of the Contractor, if the UoC is required to pay any damages to any individual, agency or government authority, the Contractor would be required to reimburse such amount to the UoC or the UoC reserves the right to recover such amount from the payment(s) due to the Contractor while settling his/her bills or from the amount of Performance Guarantee of the Contractor lying with the UoC.

3.9 The Contractor shall be personally responsible for the conduct and behavior of his staff and any loss or damage to UoC's moveable or immoveable property due to the conduct of the Contractor's staff shall be made good by the contractor. If it is found that the conduct or efficiency of any person employed by the Contractor is unsatisfactory, the Contractor shall have to remove the concerned person and engage a new person within stipulated time as intimated. The decision of the UoC's designated officer in this regard shall be final and binding on the Contractor.

3.10 The Contractor shall not appoint any sub-contractor to carry out his obligations under the contract.

3.11 All work shall be carried out with due regard to the convenience of UoC. The orders of the concerned authority shall be strictly observed.

3.12 Storing/supply/sale and consumption of drugs, alcoholic drinks, cigarettes or any other items of intoxication are strictly prohibited in the UoC's campus, including Canteen.

3.13 Breakfast/Lunch/Dinner/conveyance or any refreshment and residence will not be provided by this UoC.

3.14 The workers employed by the Contractor shall be directly under the supervision, control and employment of the Contractor and they shall have no connection what-so-ever with UoC. UoC shall have no obligation to control or supervise such workers or to take any action against them except as permissible under the law.

3.15 The Contractor shall ensure that either he/she himself/herself or his/her representative is available for proper administration and supervision at the works to the entire satisfaction of the UoC.

3.16 The Contractor will provide uniform to his/her employees.

3.17 The consumable items related Security will be arranged by the supplier himself.

3.18 Blacklisted firms/companies/corporations/bidders and those found involved in "Corrupt Practices" are not allowed to participate in the bidding.

4. General Terms and Conditions

4.1 The contractor shall engage skilled and experienced staff in order to ensure high standards of Security services for University of Chakwal.

4.2 The Service Provider shall maintain the attendance of deployed staff under the supervision of Administration of UoC. The Administration of the UoC will verify the record of the same on daily basis.

4.3 The contractor will obey the ***Minimum Wages Board, Government of Punjab.*** Moreover, the 16% PST will also be applied as per ***Second Schedule (Taxable Services) of the Punjab Sales***

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Tax on Services Act 2012 (Act XLII of 2012) along with Social Security, EOBI and any taxes if any. The contractor is responsible for all type of Govt. Taxes. The quoted rates should be justifiable as per current minimum wage rates of the Punjab Govt.

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4.4 The UoC may increase or decrease number of security staff subject to availability of budget and requirement.

4.5 The UoC will take strict action against the contractor for any cheating or fraud etc. in terms of PPRA Rules 2014 i.e. cancellation the contract or blacklisting of the firm/company etc.

4.6 Service provider shall be bound to pay its staff before 10th of each month and salaries shall not be linked to any other payment which contractor is entitled to receive from UoC.

4.7 Service Provider shall pay its personnel not less than the minimum wages as notified by Government of the Punjab and any other labor laws of Pakistan including other benefits mandated by the law.

4.8 Service Provider will disburse salaries through Bank Account / Easy Paisa / Jazz Cash or any other mode and the proof of the same must be readily available with service provider all the time. The Service Provider will ensure the minimum wages to the outsourced employees without fail.

4.9 Service Provider is liable to pay contributions to EOBI and PESSI of Security Personnel employed against the instant contract.

4.10 The services provider shall provide the names, address, CNIC, age, Security Clearance Certificate and Medical Certificate of the Security Personnel deployed to this University. File of Security Personnel will be maintained by Service Provider and a copy will be shared with the Administration of the University.

4.11 The UoC reserves the right to direct the service provider for replacement of Security Personnel and the service provider shall be bound to obey the directions of the UoC. Non-compliance may result in punitive action or contract cancellation against the Service Provider. The UoC also reserves the right to cancel the contract at any time or subject to availability of budget or required services as per prevailing scenario etc.

4.12 In the event of any illness / injuries resulting from any accident to their security staff, the service provider shall take all responsibility for the same and provide necessary compensation towards medical care and meeting all medical expenses incurred for the same without making UoC a party to it.

4.13 In case of any disputes among the security staff, the service provider shall resolve the same at the earliest to ensure that there is no interruption in the provision of Security services.

4.14 The Security Staff and their affairs relating to their employment will be the sole responsibility of the service provider and in this regard no extraneous influence will be brought to bear upon the UoC.

4.15 The service provider will ensure that all Security Staff deputed at the University is adequately immunized against all types of communicable diseases/COVID-19 and preventively monitored through health check-ups.

4.16 The Security staff will be allowed leave(s) as per the relevant labor laws. However, the service provider shall ensure that 100% Security Staff is available for duty all the time.

4.17 The service provider shall be bound to provide trainings, as deemed necessary by the University, to its Security staff for Security of the University.

4.18 Service Provider in the performance of its services shall secure, maintain at its own expense all registrations, licenses or permits required by law, and shall comply with all pertinent rules and regulations of the University / government.

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4.19 Service Provider shall immediately upon receipt of request replace any Security staff wh may be considered undesirable and incompetent by the UoC.

4.20 The Human Resource (HR) as mentioned in this Contract may increase or decrease subject to the approval of the UOC as per need.

4.21 The UoC can surrender any extra Security staff at any time.

4.22 The service provider's performance will be monitored on daily basis by the assigned Focal Person of UoC.

5. **Fine and Penalties**

5.1 The UoC reserves the right to impose a penalty as stated in penalty section on the Contractor for any serious lapse in maintaining the quality and the services willfully or otherwise by the Contractor or his staff or for any adulteration.

5.2 If the UoC is not satisfied with the quality of services, provided or behavior of the contractor or his/her employees, the Contractor will be served with 24-hour notice to Improve or rectify the defect(s), failing which the UOC will be at liberty to take appropriate necessary steps as deemed fit.

Sr.	Summary of Penalties	Penalties in PKR
1	2	3
1.	Attendance less than 100% (Absent / Vacant / Not Deployed) (It should be the responsibility of Service Provider to maintain 100% attendance (each day) of HR as mentioned in the Contract. In case any of service provider's personnel(s) as mentioned under the contract is (are) absent / Vacant / Not-deployed, for every missing personnel that was required to stay on duty for that particular day, a penalty as mentioned in column 03 shall be charged)	One day wage/- per person per day
2.	Staff is found without uniform.	Rs.500 will be charged for each such staff for that particular day.
3.	In case any of service provider's personnel deployed under this contract is not present at his assigned place of duty during inspection or is a habitual late comer or leaves early.	Penalty of Rs.200/- per vacant point / Late arrival / early leaving per shift will be imposed.
4.	If any worker (after performing duties for complete month) is not paid minimum wage as per the number of days he / she performed the duty.	Rs.2,000/ per staff shall be imposed for that particular month.
5.	Procuring agency may desire to replace any personnel with justifiable reason and failure to do so shall be considered a breach of contract.	Rs.2,000 per Day will be imposed for non-compliance of directions of procuring agency.

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6.	Any protest or strike observed by the Security staff etc. will be considered a breach of contract and may lead to issuance of show cause notice / explanation letter in addition to the fine mentioned in column 03. Three show cause notices / explanation letters may lead to blacklisting proceedings along with forfeiture of performance guarantee, as per discretion of the procuring agency.	Rs. 6,250 per hour or up to maximum 50,000 per incident per day till calling off the strike.
7.	If Service Provider fails to maintain the situation of Security or complaint on security issue as described in Daily	Rs. 3,000/per complain/per situation

Important Points:

a) If the strike continues for more than 5 days, the process for termination of contract and forfeiture of Performance Guarantee of contract may be initiated after the generation of an official report by the University.

b) In case damage occurs due to gross negligence or unsatisfactory performance of the service provider, the procuring agency reserves the right to withhold Performance Guarantee or recover the damages, occurred to the equipment / infrastructure of the University due to such negligence, from the invoice of service provider or do both.

c) The amount of the penalty will be imposed / approved / recommended by the Security Office and counter signed by the Registrar Office.

Note: The administration of the University and service provider shall create a WhatsApp Group to address the operational issues and complaint management for immediate response. However, official correspondence shall be made as per Govt. norms. The Estate Office will share the details of the performance penalties from time to time to the Service Provider.

6. **Jurisdiction**

6.1 Dispute, if any, arising out of the Contract, shall be settled by mutual discussion.

7. **Responsiveness of Bid**

7.1 Conforms to the clause of "Responsiveness of Bid" given in this tender document;

8. **Examination of the Tender Document**

8.1 The bidder/Tenderer is expected to examine the Tender Document, including all terms and conditions.

9. **Amendment of the Tender Document**

9.1 The Evaluation Committee of University of Chakwal at any stage prior to the deadline for submission of the Tender, at its own initiative or in response to a clarification requested by the Bidder(s), amend the Tender Document, on any account, for any reason. All amendment(s) shall be part of the Tender Document and binding on the Bidder(s).

9.2 The Purchaser shall notify the amendment(s) in writing to the prospective Tenderers/Bidders.

9.3 The Purchaser may, at its exclusive discretion, amend the Tender Document to extend the deadline for the submission of the Tender, in which case all rights and obligations of the Purchaser and the Tenderers previously subject to the deadline shall thereafter be subject to the deadline as extended.

10. **Bid Currency**

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10.1 Bidder should quote price in **Pak Rupees only** and payments shall also be made in Pakis Rupees only.

11. Validity Period of the Bid

11.1 Validity period of the bids shall be **180 days.**

11.2 In exceptional circumstances, University of Chakwal may ask the Bidders for an extension of the period of validity. The request and the responses shall be made in writing. A bidder accepting the request will not be required nor permitted to modify its tender.

12. Bid Security

12.1 Bidder will submit Bid Security drawn in the name of **University of Chakwal** detail given below:

Item Name	Budgetary Amount	Amount of Bid Security
SECURITY SERVICES	1,075,000/-	5%

12.2 Cheque or Cross Cheque shall not be accepted at all.

12.3 The amount submitted as Bid Security shall be refunded to the unsuccessful bidders after the decision for the award of the said tender.

12.4 The Bid Security of Successful Bidder(s) may be converted as part of the Performance Guarantee for successful execution of the work.

12.5 Subject to the award of contract, the Bid Security in form of Bank Guarantee/CDR/ Demand Draft/Pay Order shall be returned to successful bidder against submission of Performance Guarantee

12.6 If the Bid Security is found less than the required amount then the bid will be rejected irrespective of the rates and the stage of the bid process.

12.7 The Bid Security may be forfeited if a Bidder:

12.8 Refuses to accept Letter of Acceptance of the Bid; or

12.9 Fails to furnish Performance Security.

13. Bid Preparation and Submission

13.1 The Tender shall be filed in / accompanied by the prescribed Forms, Annexes, Schedules, Drawings, Documents, Brochures, Literature, etc. which shall be completely filled in, stamped and signed by the Tenderer or his Authorized Representative. In case of copies, photocopies may be attested.

13.2 The Bids/Tenders should be submitted in two parts (1) **Technical Proposal** and (2) **Financial Proposal.** The Technical Proposal and Financial Proposal shall be submitted through e-Pads.

14. Technical Proposal

14.1 The Technical Proposal will enable the Purchase/Technical Committee to evaluate whether the bidder is technically competent and capable of executing the order and the specifications offered by the bidder meet the ones given in the Tender/Bid Documents. Only those bids which qualify in the technical stage will be eligible for the Financial Proposal opening. The Financial Proposals of bidders who failed in the technical stage will not be opened through automated system of e-PADS.

14.2 Single Stage Two Envelopes bidding procedure shall be applied. Sealed Bids shall be submitted Electronically (e-Pak Acquisition and Disposal System) by October 08, 2025 at 11:00 A.M which will be opened on same day at 11:30 A.M through E-Pad. Bidders shall also submit the hard copy of bid to UoC.

14.3 UoC will not be responsible for any cost or expense incurred by Bidders about the preparation or delivery or electronic submission of Bids.

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14.4 In case the date of opening or last date of sale is declared as a public holiday by the government or non-working day due to any reason, the next official working day shall be considered to be the date of sale and submission and opening of tenders accordingly. The time and venue shall remain the same.

14.5 The Technical Proposal will enable the Purchase/Technical Committee to evaluate whether the bidder is technically competent and capable of executing the order and the specifications offered by the bidder meet the ones given in the Tender/Bid Documents. Only those bids which qualify in the technical stage will be eligible for the Financial Proposal opening. The Financial Proposals of bidders who failed in the technical stage will not be opened.

14.6 The Technical Proposal form as given in the Bid/Tender Document shall be filled, signed and stamped in all pages. The Evaluation Committee will not be responsible for the errors committed in the bids by the bidders.

14.7 The Technical Proposal should not strictly contain any Price/Cost indications as such otherwise the bids will be summarily rejected.

14.8 Detail and Order of Documents to be furnished with the Technical proposal (Envelope A):

14.9 The documents attached with the Technical Bid must be signed and stamped by the Authorized Representative of the Bidder. The documents attached must be numbered and attached in the following order:

- **14.9.1** Covering letter *(Annexure-A)* duly signed and stamped by authorized representative.
- **14.9.2** Copy of Income Tax Registration Certificate *(Annexure-B).*
- **14.9.3** Copy of Sales Tax Registration Certificate *(Annexure-C).*
- **14.9.4** Detailed specification of items *(Annexure-D).*
- **14.9.5** Affidavit/Undertaking on Stamp Paper *(Annexure-E).*

Evaluation Criteria

Under PPRA Rules # 31 & 32, Technical Bids will be evaluated on the basis of following criteria:

Eligibility Criteria	Requirement
Income Tax Registration Certificate (Active Status)	**Mandatory**
Registration Certificate of Punjab Revenue Authority (PRA)	**Mandatory**
Professional Tax Certificate	**Mandatory**
Registration with EOBI	**Mandatory**
Registration with PESSI	**Mandatory**
Valid registration/ license issued by the Home Department Punjab/Ministry of Interior as a Security Service Provider	**Mandatory**
Affidavit /Bidder's undertaking on judicial stamp paper amount Rs. 300/- that the firm/company is not involved in any fraudulent practices and is not currently black listed on PPRA	**Mandatory**
Affidavit /Bidder's undertaking on judicial stamp paper that the firm/company shall pay the minimum wages as per rates notified by Minimum Wages Board of Govt. of Punjab for the FY 2025-26.	**Mandatory**

Qualification Criteria

S. No.	Item Name and Description	Marks	Maximum Marks

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1	**Specific Experience in Similar Nature Assignments (To Be Substantiated by Contract & Performance Satisfactory Report as An Evidence)**	--	**25**
1.1	1 - 4 Projects	10	--
1.2	5 - 10 Projects	15	--
1.3	11-15 Projects	20	--
1.4	Above 15	25	--
2	**PESSI and EOBI Payment Vouchers**	--	**10**
2.1	Minimum 02 years of Payment Vouchers of PESSI	5	--
2.2	Minimum 02 years of Payment Vouchers of EOBI	5	--
3	**Financial Position/ Status**	--	**10**
3.1	Statement worth of last one year (Minimum 4 million)	5	--
3.2	Statement worth of last one year (Minimum 6 million)	10	--
4	**Certification**	--	**5**
4.1	ISO Certification	5	
5	**Capacity of Service Provider and Working Methodology**	--	**50**
5.1	Detail of Security Gadgets (No. of valid arms license, Metal Detectors, Walk Through Gates, Vehicle Checking Mirror, Walkie Talkies etc.)	10	
5.2	Detailed plan of execution for security services 24/7 along with backup plan as per schedule of requirements	40	
TOTAL		--	**100**

Bidders complying with all mandatory requirements and obtaining 65% marks shall be declared as technically qualified. Financial bid of only technically qualified bidders shall be considered.

In case of existing contractor/company/firm/corporation which is already providing services to UoC, performance satisfactory report duly signed by the authorized personnel of concerned authorities is mandatory and to be attached with the technical proposal.

15. Announcement of Technical Evaluation Report

15.1 The UoC shall announce the results of technical evaluation in the form of a report giving justification for acceptance or rejection of bids at least five days prior to the opening of financial proposal. The report shall be made available on PPRA website / e-PADS and all the bidders shall be informed of this.

16. Financial Proposal Evaluation

16.1 Technically qualified/successful bidder(s)/Tenderer(s) shall be intimated through e-PADS or any other way etc. for opening of the Financial Proposal(s). The Financial Proposals will be opened in the presence of the Bidders at the time and venue indicated by the Purchaser accordingly in the Directorate of Purchase and Store. The technically Eligible/Successful Bidder(s)/Tenderer(s) or their authorized representatives against shall be allowed to take part in the Financial Proposal(s) opening against their relevant Lot(s) or items.

16.2 Technically qualified/successful bidder(s)/Tenderer(s) shall be called/online for opening of

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the Financial Proposal(s). The Financial Proposals will be opened in the presence/online of the Bidders as per PPRA rules 2014 at the time and venue indicated by the UoC accordingly.

16.3 Financial Proposal evaluation will be conducted under the Punjab Procurement Rules, 2014. The Price evaluation will include all duties, taxes and expenses etc. In case of any exemption of duties and taxes made by the Government in favor of the UoC, the contractor shall be bound to adjust the same in the Financial Proposal.

16.4 Financial proposal will be evaluated on the basis of One person One Bid in terms of Rule 36A (PPRA Rules 2014). No serial # or item name will be changed in the financial proposal. The bidder will quote per unit rate with all applicable taxes and total amount with taxes as per given serial number/item name in the bidding documents. The bidder will follow the bidding documents in letter and spirit.

16.5 For Quality cum Cost Based Selection

16.5.1 The evaluation committee shall determine whether the financial proposals are complete and without computational errors.

16.5.2 The lowest financial proposal (Fm) among the bidders shall be given a financial score (Sf) of 100 points. The financial scores of the proposals shall be computed as follows:

$$Sf = \frac{100 \times Fm}{F}$$

(F = amount of specific financial proposal)

16.5.3 Proposals, in the quality cum cost-based selection shall finally be ranked according to their combined technical (St) and financial (sf) scores using the weights (T= the weight given to the technical proposal is 70%=0.7, P = the weight given to the financial proposal is 30%=0.3; and T+P=1) indicated in the Data Sheet:

$$S = St \times T\% + Sf \times P\%$$

16.5.4 Firm obtaining max total score after combining technical & financial scores will be selected for award of tender.

16.5.5 Financial Proposal shall include all applicable taxes, which includes Income Tax and Sales Tax (PST) or any other application taxes.

17. Rejection and Acceptance of the Tender/Bid

17.1 The Purchaser shall have the right, to increase / decrease the quantity of any or all item(s), under PPRA Rules 2014 without any change in unit prices or other terms and conditions, accept a Tender, reject any or all tender(s), cancel / annul the Tendering process at any time prior to award of Contract, without assigning any reason or any obligation to inform the Tenderer of the grounds for the Purchaser's action, and without thereby incurring any liability to the Tenderer and the decision of the Purchaser shall be final.

17.2 The Tender / bid shall be rejected if:

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17.2.1 It is substantially non-responsive; or

17.2.2 The bidder does not meet any of the mandatory criteria mentioned in Clause No. 14; or

17.2.3 It does not contain the documentary proof against any of the mandatory criteria mentioned in Clause No. 14; or

17.2.4 The bid is incomplete, conditional, alternative, late; or

17.2.5 The bidder does not attach Bid Security in Shape of Bank Guarantee/ CDR /Demand Draft/ Pay Order; or

17.2.6 The bid security is not attached or it is less than the required amount; or

17.2.7 The Bidder submits more than one Bids against one Tender; or

17.2.8 The Bidder tries to influence the Evaluation Committee / Contract award; or

17.2.9 The Bidder engages in corrupt or fraudulent practices in competing for the Contract award; or

17.2.10 There is any discrepancy between bidding documents and bidder's proposal i.e. any non-conformity or inconsistency or informality or irregularity in the submitted bid; or

17.2.11 The Bidder submits any financial conditions as part of its bid which are not in conformity with tender document.

18. Contacting the Procuring Agency

18.1 No Bidder shall contact the Evaluation Committee of UOC on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded.

18.2 Any effort by a Bidder to influence the Procuring Agency in its decisions on bid evaluation, bid comparison, or Contract Award will disqualify the bidder and rejection of the bid. Canvassing by any Bidder at any stage of the Tender evaluation is strictly prohibited.

19. Announcement of Evaluation Report

19.1 The UoC shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of Contract. The report shall be made available on PPRA website / e-PADS and all the bidders shall be informed of this.

20. Award of Contract

20.1 The tender will be awarded to the firm obtaining max total score after combining technical & financial scores will be selected for award of tender.

21. Letter of Intent (LOI)

21.1 After acceptance of the Bids by the Evaluation Committee, Letter of Intent (LOI) will be issued only to the Successful Bidder(s) through e-PADS (e-Pak Acquisition & Disposal System).

22. Payment of Performance Guarantee (PG)

22.1 The Successful Bidder(s) will be required to remit the Performance Guarantee equivalent to 10% of the value of the contract price. The PG should be paid in form of Bank Guarantee / Cash Deposit Receipt (CDR) Demand Draft / Pay Order with at least one year validity in terms of PPRA Rules in favor of **"Treasurer University of Chakwal"** as unconditional Guarantee.

22.2 The Performance Guarantee will be forfeited if the Successful Bidder withdraws the Bid during the period of Bid validity specified in the Bid Documents or if the Bidder(s) fails to sign the contract or complete the contractual obligations.

23. Refund of Bid Security (BS)

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14:

23.1 The Bid Security (BS) of the Successful Bidder may be adjusted towards Performance Guarantee payable by the firm. If the successful Bidder(s) submits Performance Guarantee for the stipulated value in full by way of Bank Guarantee / Cash Deposit Receipt (CDR) Demand Draft / Pay Order, the BS will be refunded. The BS of the unsuccessful Bidder will be refunded on the written request of the Bidder. The Bid Security of the successful bidder shall be released upon his request provided the bidder submits the Performance Guarantee in the shape of Bank Guarantee / Cash Deposit Receipt (CDR) Demand Draft / Pay Order.

24. Issuance of Supply Order or Signing the Contract

24.1 The procuring agency shall issue Supply Order or sign a Contract with the Successful bidder who has submitted the Performance Guarantee.

24.2 The Successful Bidder will provide the **stamp paper of 22-(A)(a) of total order value** for issuance of Supply Order or Signing the Contract as per **PUNJAB THE STAMP ACT, 1899.**

24.3 The UoC may increase or decrease quantity in supply order subject to provision of budget in the relevant head in terms of PPRA Rules.

25. Redressal of grievances by the procuring agency

25.1 Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a complaint through e-PADS concerning his grievances not later than 05 days after the announcement of the technical evaluation report and 10 days after the announcement of the final evaluation report.

25.2 The committee shall investigate and decide upon the complaint within fifteen days of the receipt of the complaint.

25.3 Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

25.4 Any bidder not satisfied with the decision of the committee of the UoC may lodge an appeal in the relevant court of jurisdiction.

General Conditions of Contract / Supply Order

26. Release of Performance Guarantee (PG)

26.1 The Performance Guarantee will be refunded/released to the Successful Bidder(s) after one year completion of all procurement process including inspection/physical verifications/satisfactory report and University will be hold the PG for one year or till the completion of contract.

27. Contract Amendment

27.1 The Purchaser may, at any time, by written notice served on the Contractor, alter, amend, omit, increase, decrease or otherwise change the nature, quality, quantity and scope, of all / any of the Goods / the Services / the Works, in whole or in part.

27.2 No variation in or modification in the Contract shall be made, except by written amendment signed by both the Purchaser and the Contractor.

28. Termination of Contract

28.1 The Contract can be terminated by either party, i.e., UoC or the Contractor, after giving three months (03) notice to the other party extendable by mutual agreement till alternate arrangements are made. However, UoC reserves the right to terminate the contract without giving any notice in case the Contractor commits breach of any of the terms of the contract. The UoC decision in such a situation shall be final and shall be accepted by the Contractor without any objection or resistance.

28.2 If the successful bidder withdraws or the services provided by the successful bidder are not found satisfactory (say in a month or so) during the probationary period of three months from the

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date of taking over charge of required services UoC reserves the right to terminate the contra without giving any notice and initiate appropriate necessary action in the matter for making alterna arrangements.

29. Blacklisting

29.1 The University may, for a specified period, debar a bidder or contractor from participating in any public procurement process of the procuring agency, if the bidder or contractor has: (a) acted in a manner detrimental to the public interest or good practices; (b) consistently failed to perform his obligation under the contract; (c) not performed the contract up to the mark; or (d) indulged in any corrupt practice etc. with due process of law under section 17A of PPRA Act, 2009 read with Rule 21 of PPRA 2014 amended up to date.

30. Termination for Insolvency

30.1 The UoC may at any time terminate the Contract by giving written notice of 30 days' time to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination shall be without compensation to the Supplier, provided that such termination shall not prejudice or affect any right of action or remedy which has accrued or shall accrue thereafter to the Parties.

31. Forfeiture of Performance Security

31.1 If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract / Letter of Acceptance, the Purchaser may, without prejudice to any other right of action / remedy it may have, forfeit Performance Security of the Contractor.

31.2 Failure to supply required items/services within the specified time period will invoke penalty as recommended by the evaluation committee.

32. Payment

Payment may be made in Pak. Rupees.

(i) The invoice of the Service Provider shall be submitted as follows;

Invoice Checklist (to be attached with invoice)			
Sr.	**Description**	**Annexure**	**Attached**
1.	**Covering Letter / Noting** signed by the Estate Office (Covering letter must have proper Letter No., Date, Breakdown of Penalties and Consolidated Weekly & Monthly Obtained Score) and counter signed by the Registrar Office.	**A.**	
2.	**Original Invoice /Bill(s)** signed by the Estate Officer	**B.**	
3.	**Reviewed Note / Comments** signed by the Directorate of Purchase and Stores under PPRA Rules 2014.	**C.**	
4.	**Daily activity Log Form**	**D.**	
5.	**Penalties Calculation Sheet (if any)** signed by the Estate Office & counter signed by the Registrar Office. Respective Supervisor is responsible to complete the documents / record & submission of invoice etc.	**E.**	
6.	Report for provision of security equipment / gadgets / weapons and ammo etc (verified by Security Office)	**F.**	

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7.	Other proofs / any supporting documents etc.	G.	
8.	Verified Attendance Report by Security Office & counter signed by the Registrar Office	H.	
9.	Performance Satisfactory Report signed by the Security Office & counter signed by the Registrar Office.	I.	
10.	Following forms maintained by Service Provider signed by the Security Officer and Supervisor.		
	a) Weekly Report	J.	
	b) Monthly Checklist of Deployed Staff.	K.	
	c) Complain/Report slips (If any)	L.	
11.	Any other document if required for processing of payments.	M.	

Note:

a) The Service Provider must submit the invoice in proper File Cover.

b) It is mandatory for Security Officer to Sign (signature & stamp) each page of the invoice/penalty/all other relevant documents and the Registrar Office will verified/counter sign with covering letter. The Security Officer will ensure the work of Service Provider as per contract and performance satisfactory report must be signed/attached. The authority of the University can depute any monitoring person as per need or circumstances etc. time to time or give instructions any time under the PPRA Rules 2014. The invoice file along with all required documents will be reviewed by the Purchase & Store(P&S) before sending in the Treasure Office. The Treasure Office will process the payment/invoice/bill after completion of codal formalities under PPRA Rules 62.

c) The page numbering of the whole invoice must be done adequately and documents must be attached in the same sequence / order as mentioned in the table.

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33. Schedule of Requirement

A- INTRO:

33.1 The successful contractor shall provide complete Security for entire area of University of Chakwal.

33.2 The total area of **CITY CAMPUS** is approx. 330 Kanels having a includes General offices, Building comprising of ground plus Multiple floors, Hostel buildings (Boys/Faculty), Management offices all Class rooms, Laboratory, Conference room, Seminar Hall, Libraries, Masjid area, Principal office, Faculty/Department offices, Guest house and all Toilet and Washrooms.

33.3 The total area of **BALKASAR CAMPUS** is more than 900 Kanels, having most of buildings are under constructions.

33.4 The contractor shall engage skilled and experienced Security Staff in order to ensure high standard of security services for the University of Chakwal.

Breakup of Area

Sr No	Name of Building	Details
1.	VC and Registrar Office	Single building
2.	Engineering Block inclusive of Seminar Hall	Three story building
3.	Old Admin Block (Exam, Estate, B&W, RA Office and Purchase and Store)	Multiple rooms – Single Building
4.	Faculty Hostel	Two story building
5.	Boys Hostel	Three story building
6.	Central Library	Single building
7.	Treasurer Offices	Single building
8.	Old Compound Area	Single building
9.	Masjid	2 x Single building
10.	Lawns / Gardens / Parking area / Generator Area / Walkways / Main Entrance / Boundaries	Multiple open areas
11.	Principal Office and Rooms	Single building
12.	Library Area	Single building
13.	Faculties / Department Offices and Rooms	Different building / Multiple rooms
14.	Old Inter Block / Girls Canteen	2 x old building / offices
15.	BS Block	Two story building
16.	BS Science Block	Two story building
17.	BS Extension Area	Single Building
18.	Karam Noor Block	Single Building
19.	Begum Iffat Liaqat Block	Two story building
20.	Arya Building	Single story building
21.	Sethi Auditorium	Single story building
22.	Boys Hostels (Federal and Liaqat)	Single story building
23.	Lawns / Gardens / Parking area / Walkways / Entrances / Grounds / Boundaries	Multiple open areas
24.	Balkasar Campus (Available buildings)	Buildings and open area

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34. Requirement

34.1 The company shall provide armed security guards fully equipment with licensed and latest weapons Shot Guns/ Rifle, Pistols. Revolvers (with Bullets) in good and working condition.

34.2 The company shall ensure security of the entire premises 24/7 basis with full enthusiasm.

34.3 Guards shall be required for 08 x hours shift as per UOC requirement and shall be engaged for 6 days a week basis. One Holiday is admissible as per roster schedule duly approved by administration of the University.

34.4 As per UOC requirement, Metal Detector, Emergency Light/ Torches, Walkie Talkies and Complete Uniform including Service Card, Jersey in winter, Socks, Shoes and Caps will be provided by the Security Company.

34.5 The Security Company will provide medical fitness Certificate and duly verified Security Guards clearance from concerned police station (s).

34.6 Guard should be retired/ ex-armed forces personal (Not removed form service) well trained and within the age limit as per government rules or experienced person as per need.

34.7 In case, any of the Security Guard provided by the Security Agency is found guilty of misconduct he will be repatriated to the Security Agency forthwith for taking necessary action. However, the Security Agency in the meantime shall immediately arrange replacement within 03 hours.

34.8 In case of any absentee/ illness or weekly rest/ leave of any Security Guard, replacement will be provided by the contractor/ security service provider. The University Management reserves the right to make deduction on pro-rated basis, of which it will be sole judge, if the attendance of the Security Guard is irregular/ absent.

34.9 The University Management reserves the right to increase and decrease the number of Security Guards and Supervisor at any stage during the contract period. The contractor/ security service provider should be bound to provide the service accordingly

34.10 Any other conditions(s)/ clause(s) may be included as deemed fit by Procurement Department where necessary/ applicable.

35. Minimum Materials Required

- Metal Detectors: 06
- Walk Through Gates: 02
- Emergency Torch Light: 04
- Walkie - Talkies Set: 08

36. Timings:

36.1 Eight hours Shift daily to ensure 24/7 security of the campus. The duty roster covering weekends and holidays, shall be prepared and duly endorsed by Security Office of UoC.

Required Qualification / Criteria of Security Supervisor, Security Guards

Sr #	Qualification & Experience
1	**Security Supervisor**
	▪ Shall be retired from armed forces/ law enforcing agencies but shall not be retired from kitchen staff or clerical staff ordinance/Store staff or Army absconder, Court Marshaled, or dismissed. ▪ Age must be below 55 years.

	▪ Shall be punctual, vigilant, active and disciplined. ▪ Responsible for supervision and implementation of all security Protocol at University premises, staff deployment and maintain attendance on daily basis. ▪ Act as an interface between the University and the deployed staff. ▪ Coordinate any kind of shifting/ relocations of the staff shall be reported to the contracting authority. ▪ Custodian of all security weapons and gadgets provided by Security Company. ▪ Ensuring presence of the staff at their respective stations and the completion/ compliance of the various duties assigned to them. ▪ Help the service provider in submitting the required forms and completion of documents/invoices etc. ▪ Compilation of all necessary documentations as per requirement of university and service provider ▪ Should be medically fit **Mandatory documents at the time joining are copy of CNIC, Medical Fitness Certificate and Police Verification / Security Clearance and Copy of Service / Pension Book**
2	**Security Guards (Male)**
	▪ Preferably retired from armed forces/ law enforcing agencies but shall not be retired from kitchen staff or clerical staff ordinance/Store staff or Army absconder, Court Marshaled, or dismissed. Or Experience person as per need. ▪ Not retired on medical / disciplinary grounds. ▪ Age must be below 50 years. ▪ Shall be punctual, active, vigilant and disciplined. ▪ Responsible to follow all directions given by supervisor for implementation of all security Protocol at University premises, ▪ Custodian of all security weapons and gadgets provided by Security Company. ▪ Must adhere security policy given by the University. ▪ Should be medically fit **Mandatory documents at the time joining are copy of CNIC, Medical Fitness Certificate and Police Verification / Security Clearance and Copy of Service / Pension Book**
3	**Security Guards / Lady Searcher (Female)**
	▪ Literate ▪ Not terminated from service previously on medical / disciplinary grounds ▪ Must have experience is security matters. ▪ Age must be below 50 years. ▪ Shall be punctual, active, vigilant and disciplined. ▪ Responsible to follow all directions given by supervisor for implementation of all security Protocol at University premises, ▪ Custodian of all security weapons and gadgets provided by Security Company. ▪ Must adhere security policy given by the University. ▪ Should be medically fit **Mandatory documents at the time joining are copy of CNIC, Medical Fitness Certificate and**

Mandatory documents at the time joining are copy of CNIC, Medical Fitness Certificate and Police Verification / Security Clearance

37. Details of Persons Required for Security Services

Sr. No.	Description	No. of Person
1	Supervisor Required (Day + Night)	02
2	Security Guards Male	22
3	Security Guard Female/Lady Searcher	04

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38. Annexu
To

COMPANY/FIRM/CORPORATION/BIDDER PROFILE	
1. Name of the Company/Firm/Corporation/Bidder and Complete registered address (a) Legal Status (Individual, Proprietary firm, Partnership firm, Limited Company or Corp.)	
2. Details of Contact Person: -Name -Designation -Contact No: -Fax No(s) -e-mail address	
3. Statutory Details (photocopy to be attached) -Registration No. of the Company/Firm/Corporation/Bidder - Sales Tax Registration No.	
4. Year of commencement of Business/cleanliness services	

5. List of present and past clients as per the following format.

Sr. No.	Name of the organization/contractorwith complete postal address	Name & designation of the Contact Person with Tel/Mobile No(s)	Date from which the contract was awarded	No. of persons deployed by your firms/company/corporation/bidder	No. of persons served
1					
2					
3					

6. Volume of business done during the last three years (please submit documentaryevidence)

Details of annual financial turnover	2022-2023	2023-2024	2024-2025

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38. Annexure- A Technical Proposal Covering Letter

To

Directorate of Purchase and Store,
University of Chakwal,
Chakwal.

Dear Sir,

We are hereby submitting our Proposal, which includes the Technical Proposal and the Financial Proposal sealed in two separate envelopes. We have attached the **Technical Bid Form, Check List, Detailed Specifications** and the required **supporting documents** along with our Technical Bid.

Yours sincerely,

Authorized Signature

(In full and initials)

Name and Designation of Signatory Name of Firms/Company/Corporation/Bidder Address

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39. Annexure- B   Check List

The bidder must attach this list along with the Bid

1.1. Packing of the Bid

S#	Description		YES/NO
1	Whether the Bid is submitted in Two Envelopes		
2	**Technical Proposal**	*Envelope A*	
3	**Financial Proposal**	*Envelope B*	
4	Whether both Technical and Financial Proposals are put into another **Outer Envelope.**		

1.2. SUBMISSION AND ARRANGEMENT OF SUPPORTING DOCUMENTS

The Bidder must provide all the Supporting Documents, number all the pages of supporting documents, provide the page information and arrange the documents in the following order:

Envelope A: Enclosures of Technical Proposal		Attached YES/NO	Page#
1	**Covering Letter**		
2	Copy of **Income Tax Registration Certificate**		
3	Copy of **Sales Tax Registration Certificate, PRA Certificate**		
4	**Affidavit/Undertaking** on the Stamp Paper		
5	Specifications/other detail of quoted items on the Letter Head of the bidder		
6	Copies of relevant job performance		
7	The specified **catalogues / brochures/other docs** of items quoted by the bidder		
8	Copy of **Professional Tax** deposited slip		
Note: All the above documents and any other supporting document must be numbered and page number must be mentioned in the column specified for the purpose.			
Total Number of pages attached with the Technical Bid		____________ **Pages**	
9	**Tender Document** duly signed and stamped each page by the bidder must be attached at the end of the Technical Bid but numbering is not required for this document.		

Envelope B: Enclosures of Financial Proposal		Attached YES/No	Page #
1	Financial Proposal Form duly filled, signed and stamped by the bidder		
2	Price Schedule Form duly filled, signed and stamped by the bidder		
3	Bid Security in shape of Bank Draft, Pay Order or CDR.		

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40. Annexure- C   Bid Form

A) Profile of the Bidder:

S#	Particulars	BIDDER
1	Name of the Company	
2	Year of Incorporation	
3	**Registered Office**	
	Address	
	Office Telephone Number	
	Fax Number	
4	**Contact Person**	
	Name of Authorized Representative	
	Personal Telephone Number	
	Email Address	
5	**Registration Detail**	
	NTN Registration Number	
	GST Registration Number	

B) **Bid Security (Please do not mention amount of CDR)**

S#	Particulars	Please Furnish Details
1	Name of the Bank	
2	Instrument Number and Date	

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41. Annexure- D AFFIDAVIT/BIDDER'S UNDERTAKING ON THE STAMP PAPER

Ref: **Tender No. 01/2025**

1. We have examined the Tender/Bid Document and we undertake to meet the requirements regarding supply of Items, warranty and services as required and are prescribed in the Tender Document.
2. It is certified that the information furnished here in and as per the document submitted is true and correct and nothing has been concealed or tampered with.
3. We have read the provisions of Tender/Bid Document and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our response shall not be given effect to.
4. We agree to unconditionally accept all the terms and conditions set out in the Tender/Bid Document
5. We undertake, if our Bid is accepted, to supply the items within the delivery period mentioned in the Tender Document.
6. We understand that no document regarding evaluation criteria will be accepted after opening of the Technical Bids and we are bound to provide all the documentary proofs regarding evaluation criteria or any other supporting document at the time of opening of Technical Bids.
7. We agree that the Evaluation Committee of University of Chakwal is not bound to accept the lowest or any of the bids received. We also agree that the Evaluation Committee reserves the right in absolute sense to reject all the products/ services specified in the Bid Response without assigning any reason whatsoever under PPRA Rules 2014.

[Name and Signatures of authorized Person along with stamp]

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42. Annexure- E Financial Proposal Form (to be attached with Financial Proposal)

To

Directorate of Purchase and Store,
University of Chakwal,
Chakwal.

Dear Sir,

With Reference to your Tender No.01/2025 HIRING OF SECURITY SERVICES; Please find attached our Financial Proposal for the sum of Rs. (insert amount in words and figures). This amount is inclusive of all taxes.

We have attached the Bid Security of amount Rs.________ /- (in words:____________________) having CDR, Demand Draft, Pay Order No. along with our Financial Bid.

Yours sincerely,

Authorized Signature

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43. Annexure- F Price Schedule

(Please attach this page along with Financial Bid or quote rates on the Letter Head of the Bidder)

Hiring of Security Services

Sr. No.	Description	No. of Person	Unit Rate with all taxes	Total Amount with all Taxes
1	Supervisor Required (Day + Night)	02		
2	Security Guards Male	22		
3	Security Guard Female/Lady Searcher	04		
Total (with all taxes/duties etc.)				

Note: Partial Bidding is not allowed

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44. Annexure- G Contract Agreement Form

THIS AGREEMENT made the *[day]* day of *[month] [year]* between *[University of Chakwal]* (hereinafter called "the University") of the one part and *[name and address of Supplier]* (hereinafter called "the Supplier") of the other part:

WHEREAS the University invited Tender for certain goods and related services, viz. *[brief description of goods and related services]* and has accepted a Tender by the Supplier (Supply of Security Services) for the supply of those goods and related services in the sum of Rs. ***[Contract Price in figures and in words]*** (hereinafter called "the Contract Price").

NOW THEREFORE the parties hereby agree as follow:

1- The following documents attached shall be deemed to form and integral part of this Contract:
   - i- Tender/Bid Document
   - ii- Letter of Acceptance
   - iii- Performance Guarantee equal to 10% of Contract Price in shape of CDR, Demand Draft or Pay Order.

2- The Terms and Conditions of Supply Order/Contract given in the Tender/Bid Document will be applicable.

3- The mutual rights and obligations of the University and the Supplier will be preserved in the light of the Terms and Conditions mentioned in the Tender /Bid Document.

IN WITNESS whereof the parties have caused this Contract to be executed in accordance with the laws of Pakistan on the day, month and year written above.

For University of Chakwal **For the Supplier:**

Signature

Print Name

Title

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